

COMMITTED CARGO CARE LIMITED

4th Board Meeting – Agenda Papers

7th November, 2024

AGENDA FOR BOARD MEETING

Dear Sir,

Kindly refer to our email regarding Board Meeting to be held on **Thursday, the 14th day of November, 2024** through **video conferencing (Zoom)** at **12.30 P.M. IST.**

We give below the Agenda of the meeting for your kind perusal.

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Kindly make it convenient to attend the meeting.

Thanking you.

Yours faithfully

For **COMMITTED CARGO CARE LIMITED**



Charumita Bhutani
Company Secretary

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NOTES ON AGENDA 4th Board Meeting of Financial Year 2024-25 Thursday, November 14th, 2024

ITEM NO.4.1	TO ELECT CHAIRPERSON OF MEETING	Notes
	<p>The Directors amongst themselves are required to elect one of themselves as the Chairperson of the Board Meetings thereon, of the ongoing and all the subsequent meetings thereon, unless decided otherwise.</p> <p>The Directors are requested to consider and pass, with or without modification, the following draft resolution:</p> <p>“RESOLVED THAT Mr./Ms.____, Director (DIN: _____) be and is hereby elected as Chairperson of the Board with the immediate effect, unless decided otherwise at any subsequent meetings thereof.”</p>	
ITEM NO.4.2	TO GRANT LEAVE OF ABSENCE	Notes
	<p>Request for leave of absence, if any, shall be placed at the meeting.</p>	
ITEM NO.4.3	TO CONFIRM THE QUORUM OF MEETING	Notes
	<p>Quorum of the meeting shall be confirmed.</p>	
ITEM NO.4.4	TO CONSIDER AND APPROVE THE UN-AUDITED FINANCIAL RESULTS FOR THE HALF YEAR ENDING 30TH SEPTEMBER, 2024 ALONG WITH LIMITED REVIEW AUDIT REPORT	Notes
	<p>The members of the Board are hereby informed that the un-audited financial results for the half year ended on 30th September, 2024 along with the Draft Limited review report of M/s. KMM & Associates., Chartered Accountants, Statutory Auditors of the Company on the financial results of the Company, shall be placed before the Board for their perusal and consideration on recommendation of the Audit Committee.</p> <p>The Board is further apprised that in accordance with MCA Press Release No. 11/10/2009 CL-V dated the 2nd January, 2015 the financials are proposed to be prepared in the existing Accounting Standards, having its securities listed on NSE SME Exchange.</p>	

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The Board members are apprised that pursuant to Regulation 33(2)(a) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the certificate shall be placed before the meeting by the chief executive officer and chief financial officer certifying that the financial results do not contain any false or misleading statement or figures and do not omit any material fact which may make the statements or figures contained therein misleading.

After going through the financial statements, the members may express their views, concerns or recommendations.

The members are requested to pass the following resolution with or without modification(s):

“RESOLVED THAT pursuant to the provisions of Section 134 and Section 137 of the Companies Act, 2013 and any other applicable provisions of Companies Act, 2013 read with Rules thereunder (including any statutory modifications or re-enactment thereof, for the time being in force) and Regulation 33 of SEBI (LODR) Regulations, 2015, as amended thereto, the un-audited financial results prepared in compliance with existing accounting standards for the half year ended on September 30th, 2024 as placed before the meeting along with draft limited review audit report be and are hereby approved and taken on record on recommendation of the Audit Committee.

FURTHER THAT pursuant to the regulation 33(2)(b) of SEBI (LODR), Regulations, 2025 Mr. Rajeev Sharma, Managing Director (DIN:00936817) be and is hereby authorized to sign the unaudited financial results.

FURTHER RESOLVED THAT any Director or Company Secretary of the Company be and is hereby severally authorize to furnish the unaudited financial results along with limited review audit report in the prescribed manner to the Stock Exchange, where the equity shares of the Company are listed and to do such other acts as may be necessary for execution of the said activity.”

ITEM NO.4.5	TO CONSIDER AND APPROVE THE CHANGE IN INTERNAL AUDITORS	<i>Notes</i>
The Board may note that the existing Internal Auditors M/s Arpan Jain & Co. has tendered their resignation with effect from the close of business hours on 28 th October, 2024. Therefore, Board is requested to		<i>will be placed at the meeting</i>
ITEM NO.4.6	TO TAKE NOTE OF RESOLUTIONS PASSED BY CIRCULATION	<i>Notes</i>

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The Board may not the following resolution passed by Circulation dated 29th October 2024:

*will be placed at
the meeting*

(A) TO AVAIL THE FINANCIAL FACILITY IN THE FORM OF BANK GUARANTEE FROM KOTAK MAHINDRA BANK LIMITED

“**RESOLVED THAT** the Company do hereby convey its acceptance to avail the financial facility in the form of Bank Guarantee amounting to Rs. 50,00,000/- (Rupees Fifty Lacs only) (hereinafter referred to as “Facility”) from the Kotak Mahindra Bank Limited (“the Bank”) on such terms and conditions as the Bank may prescribe from time to time.

FURTHER RESOLVED THAT as security for the due discharge and redemption of the Facility so sanctioned by the Bank to the Company, the Company shall place a Fixed Deposit Receipt (FDR) of an amount of Rs. 50,00,000/- (Rupees Fifty Lacs only) with the Bank and the Bank shall be entitled to appropriate all/ any amounts from out of the FDR for the purpose of liquidating its dues. Further the Company shall also authorize the Bank to make any premature withdrawals from the FDR for the purposes of making payments under the Bank Guarantee so issued by it in favour of the Beneficiary.

FURTHER RESOLVED THAT Mr. Narendra Singh Bisht (DIN: 00342205) and Mr. Rajeev Sharma (DIN: 00936817), Directors of the Company be authorised to accept the Sanction Letter issued by the Bank, containing the detailed terms & conditions and also to execute and deliver on behalf of the Company, facility agreement and all other documents and instruments in connection therewith including Demand Promissory Notes and Documents for creating charge and such other documents in such form as may be required by the Bank from time to time.”

ITEM NO.4.7	TO AVAIL THE SERVICES OF RECEIVABLE EXCHANGE OF INDIA LIMITED (RXIL)	Notes
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The Board may note that Company desires to avail the services of Receivable Exchange of India Limited (RXIL) for e-discounting/ electronic factoring services on its electronic platform TReDS (TReDS).

The approval for availing such facility is sought from the members of the Board and authorize the official for to accept sign, execute, deliver and complete all documentation relevant to it.

The Board may consider and pass the following resolution:

*will be placed at
the meeting*

RESOLVED THAT in connection with supply of goods / services COMMITTED CARGO CARE LIMITED (hereinafter referred to as “The COMPANY”), to its buyers, the Company do avail the services of Receivable Exchange of India Limited (RXIL) for e-discounting/electronic factoring services on its electronic platform TReDS (TReDS).

RESOLVED FURTHER THAT the Company do comply with all the formalities for registration with RXIL or this purpose and also execute all necessary requisite

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documents and also agree to the terms and conditions thereof and also comply with the regulations, conditions, and stipulations laid down by RXIL from time to time for the purpose.

RESOLVED FURTHER THAT the Company do execute necessary documents, agreement form(s), authority letter(s) and / or any other related documents from time to time for this purpose.

RESOLVED FURTHER THAT the following Official of the Company be hereby authorized to accept sign, execute, deliver and complete all documentation, Master agreements, registration forms and accept and abide by the modifications and / or variations in any or all the terms and conditions from time to time and, in order to apply for and avail and operate the TReDS facility provided by the RXIL and sign such other documents and letters which the Company may be required to sign from time to time in connection with availing of the aforesaid services on TReDS:

Name of the official - (Designation)

1. Mr. Rajeev Sharma- (Managing Director)

RESOLVED FURTHER THAT Mr. Rajeev Sharma - (Managing Director), of the Company be hereby authorized act as “Administrator” on behalf of the Company for activation of the account of the Company on TReDS and for operating and executing various other online activities, transactions within the purview of the “Administrator” as per the guidelines/rules of the RXIL. MR. RAJEEV SHARMA - (MANAGING DIRECTOR), shall have authority and is hereby also authorised to nominate and create other “Users” for the Company and also define their roles for uploading invoices, checking/accepting the instrument/invoice /factoring unit /creating instruments or factoring units/ and acceptance of bids of the financiers and other such activities as may be required in connection with the operations on the TReDS platform.

RESOLVED FURTHER THAT Receivables Exchange of India Limited be and hereby authorized to act as per the instructions given or initiated through the TReDS online platform by the above authorized “Administrator” and/or “Users” in connection with their respective roles.

RESOLVED FURTHER THAT MR. RAJEEV SHARMA - (MANAGING DIRECTOR), are hereby authorised to execute through online process on behalf of the Company such undertakings/affirmation/agreement/ instruments/contracts including agreement for assignment of receivables / notice of assignment etc. as may be required in terms of Provisions of the Factoring Regulation Act, 2011 and such other applicable legal provisions for the time being in force, as may be required in connection completion of transaction on RXIL Platform.”

ITEM NO.4.8	TO TAKE NOTE OF STATEMENT OF DEVIATION AS REVIEWED BY AUDIT COMMITTEE	<i>Notes</i>
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To take a note of statement of deviation(s) or variation(s) under Regulation 32 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 for half year ended 30th September, 2024 which shall be tabled before the Board for its consideration as reviewed and forwarded by Audit Committee in their meeting.

*will be placed at
the meeting*

ITEM NO.4.9.	TO TAKE NOTE OF LISTING COMPLIANCES	Notes
	<p>The Members of the Board are hereby informed that being a listed entity, our Company has to comply with various provisions of the SEBI regulations.</p> <p>The Board is requested to take note of the same.</p> <ol style="list-style-type: none">1. To take on record the Reconciliation of Share Capital Audit Report for the quarter ended on 30th June, 2024 pursuant to Regulation 55A of SEBI (Depositories And Participants Regulations 1996).2. To take on record Statement of Investor Complaints pursuant to Regulation 13(3) of the SEBI (Listing Obligations And Disclosure Requirements) Regulations 2015 for the quarter ended as on 30th June, 2024.3. To take on record the certificate of Non-applicability of Corporate Governance provisions to the Company for the quarter ended 30th June, 2024.4. To take on record the certificate by RTA under Regulation 74(5) of the SEBI (Depositories and Participants) Regulations, 2018 for the Quarter ended 30th June, 2024.5. To take on record the SDD Compliance certificate as per Regulation 3(5) and 3(6) of SEBI (Prohibition of Insider Trading) Regulations, 2015 for the quarter ending 30th June, 2024.	
ITEM NO.4.10.	ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR	Notes

Any other item may be considered with the permission of Chairperson.